

## **Housing - Rental Assistance**

### **Mission:**

To provide safe, decent and sanitary housing. The Division of Housing - Rental Assistance is responsible for the administration of the York County contract for the U.S. Department of Housing and Urban Development/ Virginia Housing Development Authority (VHDA)-funded rental subsidy programs. This program provides rental assistance to very low-income families.

### **Goals:**

- To increase enrollment of Family Self-Sufficiency to the mandated 50 voucher families.
- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-inspections thus ensuring Section 8 properties are being maintained.
- To accurately prepare all required paperwork to meet required deadlines.
- To closely work with our clients to prepare them for homeownership.

### **Implementation Strategies for FY2005:**

- Aggressively promote self-sufficiency programs to incoming clients as well as existing clientele.
- Utilization of quality control checks on tenant files for accuracy and completeness and to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Conducting regular quality control inspections of randomly sampled dwellings to ensure program compliance and suitability.
- Rent and utility payments are issued directly by VHDA subsequent to Division admissions, therefore; only administrative funds are reflected in the County Budget. Rent, utilities and administrative fiscal projections total \$1,500,000.

### **Budget Issues:**

- In FY2002, in the “re-structuring” of the housing operations, a Housing Specialist’s position was transferred from Housing-Administration.
- For FY2005, there are no significant changes.

General Fund Expenditures	FY2001 Actual Expenditures	FY2002 Actual Expenditures	FY2003 Actual Expenditures	FY2004 Original Budget	FY2004 Expected Appropriations	FY2005 Adopted Budget
<b>81548                    Housing - Rental Assistance</b>						
Personnel Services	82,250	128,843	125,466	128,356	128,356	142,736
Contractual Services	813	1,410	185	2,100	2,100	2,100
Internal Services	36	248	1,176	-	-	-
Other Charges	3,158	8,037	7,634	9,100	9,100	8,400
Materials & Supplies	1,842	2,918	2,649	3,700	3,700	3,600
Capital Outlay	-	3,536	-	-	-	-
Activity Total	<u>88,099</u>	<u>144,992</u>	<u>137,110</u>	<u>143,256</u>	<u>143,256</u>	<u>156,836</u>
Percentage Change	19.70%	64.58%	-5.44%	4.48%	N/A	9.48%

#### FTE's

Management	-	-	-	-	-	-
Professional/Technical	2.00	3.00	3.00	3.00	3.00	3.00
Admin/Clerical	-	-	-	-	-	-
Trades & Crafts	-	-	-	-	-	-
Total	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

